

**Town of Hamilton
Community Preservation Committee
April 10, 2008**

Attendees

The meeting was held in the Town Administrator's office of Town Hall with the following Committee members in attendance: Chris Davis, Leigh Keyser, Ray Whipple, Peter Britton, Peter Clark, Peter Dana, and Lindle Willnow. A quorum was present. Christine Berry as CPC Coordinator and Bob Bullivant as liaison with the Finance Committee were also present.

Approval of Meeting Minutes

The minutes from the April 13th meeting was approved.

HW Community House Portico Preservation Project - Update on Wenham's CPC Decision

The Wenham CPC has decided to fund \$3,000 towards the Community House Portico project. With the total project cost expected to be in excess of \$180,000, there will be a large shortfall. The CPC's from both Towns need to meet to discuss future joint projects. Both Boards of Selectmen may need to discuss this as well. The CPC decided they need to fund the project based on what they think is equitable for a good historic preservation project. The CPC should scale back its contribution slightly, but show leadership by providing substantive funding for the project.

The Committee recommended making a motion of the floor of Town Meeting to change their recommendation to a \$60,000 contribution for this project. Christine will draft a letter to the Finance Committee and Board of Selectmen explaining the decision of the CPC. She will circulate the letter for the CPC to review.

First Congregational Church of Hamilton - Bell-ringing

There have been suggestions that neighbors are concerned about the bell-ringing once the improvements move forward. The CPC decided to see what happens once the bell starts ringing and leave it to the Board of Selectmen to address any issues with neighbors.

Update on FY07 and FY08 CPA Projects

The Committee briefly ran through the FY07 and FY08 CPA projects their status. Progress is being made on most projects, albeit slowly on some. It was suggested that Christine include a "percent completed" column to the existing spreadsheet. Where progress is stalled on certain projects, such as the Woodbury Street project, Christine is working to move that forward with the applicable parties. We are also expecting to brief the new DPW Director, John Tomasz, on the Town Hall 2nd Floor Ceiling project and to meet with the Selectmen about the School Street well. The landfill study is moving along. Chris Davis offered to comment on and/or review draft of final report.

ATM CPA Presentation Outline

Christine circulated a draft presentation for ATM. She asked that the CPC review it and provide her with comments.

Expiring CPC Member Terms

Two of the CPC's members terms are expiring; Peter Clark, CPC representative from the Planning Board, and Peter Dana, CPC representative for the Conservation Commission. Each Board should choose a representative for a two-year term. Christine will arrange for the representative to be formally appointed by the Board of Selectmen.

Next Meeting

The next meeting is scheduled for Thursday, May 8th at 7:30pm in the Memorial Room at Town Hall.

Meeting Adjournment

The meeting was adjourned at approximately 8:45pm.